

## **CABINET MEMBER FOR CULTURE AND TOURISM**

**Venue: Town Hall, Moorgate  
Street, Rotherham. S60  
2TH**

**Date: Tuesday, 17th September, 2013**

**Time: 10.00 a.m.**

### **A G E N D A**

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Apologies for absence.
4. Declarations of Interest.
5. Minutes of the previous meeting held on 9th July, 2013. (Pages 1 - 6)
6. Subsidised use of the Civic Theatre (application). (Pages 7 - 8)
7. Catcliffe Glass Cone - Emergency Repairs - Exemption from Standing Orders. (Pages 9 - 10)
8. Date and time of the next meeting: -
  - Tuesday 8<sup>th</sup> October, 2013, to start at 10.00 a.m. in the Rotherham Town Hall.

**CABINET MEMBER FOR CULTURE AND TOURISM**  
**9th July, 2013**

Present:- Councillor Rushforth (in the Chair); Councillors Andrews and Dalton.

**F7.           DECLARATIONS OF INTEREST**

There were no Declarations of Interest to record.

**F8.           MINUTES OF THE PREVIOUS MEETING HELD ON 4TH JUNE, 2013**

The minutes of the previous meeting of the Cabinet Member and Advisers for Culture and Tourism held on 4<sup>th</sup> June, 2013, were considered.

Resolved: - That the minutes of the previous meeting be agreed as a correct record for signature by the Cabinet Member.

**F9.           REPRESENTATIVES OF THE COUNCIL ON OUTSIDE BODIES AND MEMBERSHIP OF PANELS/SUB GROUPS FOR THE 2013/14 MUNICIPAL YEAR**

Resolved:- (1) That the following appointments be made to the various Outside Bodies, Panels and Sub-Groups shown below for the 2013/14 Municipal Year: -

**KIVETON PARK – MINERS’ WELFARE GROUNDS MANAGEMENT COMMITTEE**

Councillor Whysall (Ward No. 18 (Wales)).

**SOUTH YORKSHIRE FOREST – Members’ Steering Committee:-**  
Councillors Sangster and Wyatt.

**SOUTH YORKSHIRE FOREST ENVIRONMENTAL TRUST LTD**  
Councillor Sangster.

**SOUTH YORKSHIRE JOINT COMMITTEE ON ARCHAEOLOGY**  
Councillor Rushforth, Cabinet Member for Culture and Tourism and Councillor Dalton, Adviser, Culture and Tourism.

**SOUTH YORKSHIRE JOINT COMMITTEE ON ARCHIVES**  
Councillors Rushforth, Cabinet Member for Culture and Tourism, and Dalton, Adviser, Culture and Tourism, together with the Cultural Services Manager (or an officer from Archives and Local Studies).

**SWINTON LOCK ACTIVITY CENTRE**  
Councillor Doyle (1 representative Ward 16 (Swinton)).

**TREETON COMMUNITY CENTRE, PLAYING FIELDS AND MEMORIAL SCHEME COMMITTEE**

Councillors R. S. Russell and Swift.

**TREETON MINERS' WELFARE BOWLING GREEN MANAGEMENT COMMITTEE**

Councillors Lelliott, R. S. Russell and Swift (Ward No. 11 (Rother Vale)).

**YORKSHIRE LIBRARIES AND INFORMATION**

Councillor Rushforth, Cabinet Member for Culture and Tourism, together with Elenore Fisher, Cultural Services Manager and Bernard Murphy, Manager, Library and Information Service.

**BOSTON CASTLE AND PARKLANDS PROJECT BOARD**

Cabinet Member for Culture and Tourism, Councillor Rushforth (Chair)  
Advisers, Culture and Tourism, Councillors Andrews and Dalton  
Cabinet Member for Regeneration and Development, Councillor Smith  
Senior Adviser, Regeneration and Development, Councillor Clark  
Councillors Hussain, McNeely and Wootton (Ward No. 2 (Boston Castle)).

**ROTHERHAM LOCAL DEVELOPMENT FRAMEWORK MEMBERS' STEERING GROUP**

Cabinet Member for Culture and Tourism, Councillor Rushforth.

(2) That no appointment be made to the South Yorkshire Sports Partnership.

**F10. BOWLING GREEN BUDGET SAVINGS - POST CONSULTATION**

Further to Minute No. 48 of the meeting of the Cabinet Member and Advisers for Culture and Tourism held on 6th February, 2013, consideration was given to a report presented by the Leisure and Community Services Manager which outlined the results of consultation on proposals to withdraw maintenance from all Borough Council-operated bowling greens (except four in Clifton Park) and sought approval to implement proposals that have been adjusted following analysis of the consultation.

Members were informed that the agreed budget savings for Environment and Development Services for the 2013/2014 financial year included a reduction in the number of crown green bowling greens that the Borough Council maintains and operates within urban parks, resulting in budget savings of £30,000 per year.

The submitted report detailed the comments received during the consultation period in respect of bowling greens throughout the Borough area.

It was noted that the Borough Council would continue to be responsible for the maintenance of pavilions, situated near to the bowling greens, although the budget for this work will be reviewed on an annual basis.

Resolved:- (1) That the report be received and its contents noted.

(2) That the cessation of maintenance of the two Borough Council-operated bowling greens at Bradgate Park, with effect from 16th July 2013, be approved.

(3) That the transfer of the following bowling greens to the community groups and local authority shown be approved in accordance with the Borough Council's Community Asset Transfer Policy:-

(a) two bowling greens at Barkers Park, Kimberworth Park to the Barkers Park Bowling Club;

(b) two bowling greens at Valley Park to the Valley Park Combined Bowling Club Ltd.;

(c) one bowling green at Greasbrough Park to the Greasbrough Bowling Club; and

(d) one bowling green at Coronation Park, Maltby to Maltby Town Council.

(4) That the maintenance of the bowling greens shall continue at those sites which are to be transferred (listed at resolution 3 above), until the transfer can be made, or until 30th September 2013 (whichever is the earlier).

**F11. HERRINGTHORPE STADIUM BUDGET SAVINGS- POST CONSULTATION**

Further to Minute No. 46 of the meeting of the Cabinet Member and Advisers for Culture and Tourism held on 6th February, 2013, consideration was given to a report presented by the Leisure and Community Services Manager outlining the results of the public consultation about the proposal to withdraw £60,000 of funding in respect of the maintenance of the Herringthorpe Athletics Stadium. Details of the feedback received during the consultation period (which began in February 2013) were included in the submitted report.

The report stated that the intention to operate the stadium based on a significant reduction in opening hours to concentrate on peak times only, where running costs could be covered by predicted income, subject to a review of certain fees and charges. The operation of the stadium would be restricted to Monday, Tuesday, Wednesday and Thursday from 5.00 pm to 9.00 pm and Saturday from 9.00 am until 12.00 noon. Additional bookings outside these hours would only be accepted if income covers expenditure. Members discussed the implications of the proposals in respect of budget issues, staffing levels and fees and charges for the use of the stadium.

Resolved:- (1) That the report be received and its contents noted.

(2) That the continued operation of the Herringthorpe Athletics Stadium by the Council, at the peak times and in accordance with the arrangements set out in the report now submitted, be approved only for a 12 months trial period.

(3) That a progress report be submitted to a meeting of the Cabinet Member and Advisers for Culture and Tourism at the end of the 12 months' trial period, or sooner should the operation of the Stadium prove to be unmanageable within the agreed budget.

## **F12. COMMUNICATIONS UPDATE**

The Head of Corporate Communications and Marketing provided information on the progress of the following issues:-

(a) forthcoming, initial discussions with an external consultancy commissioned by the Local Economic Partnership to look at a major events strategy for the Sheffield City Region, taking into account the business and economic benefits of tourism and large-scale public events. The brief includes consideration of events that would benefit from greater co-ordination, promotion or collaboration. Members discussed Rotherham's potential as a venue for large events, concerts and festivals. The Head of Corporate Communications and Marketing was asked to report on the progress of these initial discussions at a future meeting of the Cabinet Member and Advisers for Culture and Tourism;

(b) the following Rotherham organisations have been shortlisted for the 2013 White Rose Awards:-

: the Magna Science and Adventure Centre, in the Business Tourism category;

: Throapham House, in the Bed and Breakfast category.

Both were listed as being in Sheffield. Contact had been made with Welcome to Yorkshire to ensure that these places are promoted as being within the Rotherham Borough;

(c) it was agreed that the Welcome to Yorkshire organisation's Service Level Agreement with the Borough Council shall be reported to a future meeting of the Cabinet Member and Advisers for Culture and Tourism, enabling Members to review benefits obtained from membership of Welcome to Yorkshire, in comparison to other member local authorities, and to discuss any changes deemed necessary to maximise such benefits for the local area. Welcome to Yorkshire representatives will be invited to attend that meeting.

(d) Tour de France visit to Yorkshire in July, 2014 – Members noted that Welcome to Yorkshire has asked the Borough Council to ensure that the local area is appropriately reflected (through the provision of images and

information) in the pre-event publicity and marketing, prior to the Tour de France cycle race taking place in Yorkshire next year, in order to ensure that the Rotherham Borough area may benefit from the influx of tourists.

In addition, a working group of officers has been established to examine how Rotherham can maximise the benefits from the 'Grand Départ', including: the cycling legacy, public health benefits linked to the Rotherham Heart Town initiative and also the Sustrans project to encourage cycling amongst school pupils, as well as participation in and links to the Cultural Festival taking place prior to the 'Grand Départ' (through which access to funding may be available). The cultural festival will take place in the 100 days leading up to the arrival of the Tour de France;

(e) there had been a recent meeting of the South Yorkshire Tourism Advisory Board, held at Penistone. This meeting included both private and public sector representatives, although attendance at recent meetings had been low. Welcome to Yorkshire was currently reviewing the Board's effectiveness and role and its possible replacement with quarterly member briefings.

(f) Members discussed the publicity issued in respect of village and town galas and fetes taking place throughout the Borough area and whether the production of such publicity could be improved; suggestions were that assistance may be forthcoming from Voluntary Action Rotherham or from the network of Parish Councils in the Rotherham Borough area.

**F13. RECEIPT OF PETITIONS IN RELATION TO BOWLING GREEN MAINTENANCE.**

Consideration was given to the following petitions, relating to bowling green maintenance:-

a) a petition containing 215 signatures, from residents of Munsbrough, Greasbrough and the surrounding area, expressing concern about the Borough Council's decision to cease maintenance of the bowling green at Greasbrough Park and requesting that such maintenance of this bowling green continue until the end of September, 2013;

b) a petition containing 139 signatures, from residents of Kimberworth, Kimberworth Park and the surrounding area, expressing concern about the Borough Council's decision to cease maintenance of the bowling green at Barker's Park (Kimberworth Park) and requesting that such maintenance of this bowling green continue until the end of September, 2013.

Resolved:- (1) That the petitions be received and their contents noted.

(2) That the petitioners be informed of the Council's decisions to continue the maintenance of both of these bowling greens until 30<sup>th</sup> September

2013 (Minute No. 10 above refers).

**F14. DATE AND TIME OF THE NEXT MEETING**

Resolved: - That the next meeting of the Cabinet Member and Advisers for Culture and Tourism be held on Tuesday, 17<sup>th</sup> September, 2013, to start at 10.00 a.m. in the Rotherham Town Hall.

|  |
|--|
| <b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b> |
|--|

|                           |  |
|---------------------------|--|
| <b>1. Meeting:</b>        | <b>Cabinet Member for Culture and Tourism</b>            |
| <b>2. Date:</b>           | <b>17<sup>th</sup> September, 2013</b>                   |
| <b>3. Title:</b>          | <b>Subsidised use of the Civic Theatre (Application)</b> |
| <b>4. Programme Area:</b> | <b>Environment and Development Services</b>              |

### 5. Summary

The Cabinet Member has previously approved an application process with regards to requests for subsidised use of the Civic Theatre for charitable use (Minute F40 of 6<sup>th</sup> December, 2011). It was determined that applications be brought to Delegated Powers meetings for decisions and that advice should be given by officers as to the suitability of the proposal from a professional, technical and logistical perspective. This report contains a recommendation for one application.

### 6. Recommendations

- **Cabinet Member approves an application by Elliot Montgomery on behalf of Rotherham Amateur Repertory Company (“Rotherham Rep”).**

### 7. Proposals and Details

Rotherham Rep have allocated one of their traditional performance nights at the theatre to a dedication to their late member Stuart Lister. This would be a tribute evening. All proceeds from the evening would be donated to Rotherham Young Carers and also used to create a charity/trust fund that will allow local businesses in Rotherham to gain access to funding that will allow them to equip their establishments with defibrillators and/or train staff in their use.

The evening “A tribute to Stuart Lister” would consist of a variety show style of entertainment, including drama, song and dance.

An estimate of the subsidy required would be:

|                          |                |
|--------------------------|----------------|
| Lost ticket commission   | £196           |
| Theatre hire 6 – 10.30pm | £443           |
| “Get in” from 3.00pm     | £153.60        |
| <b>Total</b>             | <b>£792.60</b> |



## 8. Finance

If approval is given for the proposed event, the remaining subsidy for 2013-14 would be £218.70, from a total budget of £5,000. Four events will have received subsidy.

Subsidy for the evening may be partly offset by bar sales, for which the Theatre retains all profits. At this stage this cannot be quantified.

## 9. Risks and uncertainties

That the 3.00pm start time for the get in maybe brought forwards and that attendance at this event may reduce ticket sales for the Rep shows later in the week. However, we hope that many patrons will attend twice in the week which would be of benefit to the theatre.

## 10. Policy and Performance Agenda Implications

The Theatre & Arts Service contributes to the following priorities

- More people come to the Town Centre for work, shopping and for things to do and see
- People enjoy parks, green spaces, sports, leisure and cultural activities

## 11. Background Papers and Consultation

Minute F40 of the Delegated Powers meeting 6<sup>th</sup> December 2011

Minute F 20 of the Delegated Powers meeting 4<sup>th</sup> December 2012

**The application form from Rotherham Rep will be circulated at the meeting**

### Contact Name:

Mark Scott

Manager, Theatre & Arts

Tel: 01709 255751

Email: [mark.scott@rotherham.gov.uk](mailto:mark.scott@rotherham.gov.uk)

|    |                     |   |
|----|---------------------|---|
| 1. | <b>Meeting:</b>     | <b>Cabinet Member for Culture and Tourism</b>                                     |
| 2. | <b>Date:</b>        | <b>17<sup>th</sup> September 2013</b>   |
| 3. | <b>Title:</b>       | <b>Catcliffe Glass Cone – Emergency Repairs – Exemption from Standing Orders.</b> |
| 4. | <b>Directorate:</b> | <b>Environment &amp; Development Service</b>                                      |

## 5. Summary

The purpose of this report is to seek Member approval for exemption from Standing Order 47.6.3 (the requirement to invite three written quotations for contracts valued between £20,000 and £50,000). This is to allow Conservation Architect, Paul Hewitt to carry out the essential health and safety work on Catcliffe Glass Cone. This work will be carried out in consultation with English Heritage, with the final specifications subject to Listed Building and Scheduled Ancient Monument (SMC) consents.

## 6. Recommendations

**The contract for the health & safety work on Catcliffe Glass Cone is exempt from the provisions of Standing Order 47.6.3 (requirement to invite three written quotations for contracts valued between £20,000 and £50,000) and the contract be awarded as detailed in this report.**

## 7. Proposals and Details

### 7.1 Background

Catcliffe Glass Cone is situated in the village of Catcliffe and is the oldest surviving structure of its type in Western Europe so has particular significance for Rotherham. It is a Grade 1 listed building and Scheduled Ancient Monument. The cone was part of the Catcliffe Glassworks, which was established in 1740 by William Fenney. The glassworks closed during the 1880s with a brief revival in 1900. It was purchased by Rotherham Rural District Council (predecessor of Rotherham Metropolitan Borough Council) in the 1960s. A sheltered housing scheme was built at a later date surrounding the cone.

Rotherham Council, therefore, has a two-fold duty of care for this site. Firstly, it is responsible for ensuring that the residents of the sheltered housing scheme that surround the Cone can access their homes safely. Secondly, it is responsible for the preservation of the Cone as a Listed Building and Scheduled Ancient Monument.

The upper 20 courses of brickwork to the Glass Cone have decayed to the point where their structure has become unsound. The Cone was closed to the public in 2006 and the following year a full conservation assessment was carried out by Paul Hewitt, Architect, which summarised that an overall budget for the works (at a projected date of 2009-2010) was £641,000. A detailed report was produced.

This report did importantly advise that some emergency repair works are needed to the top of the Cone where due to water ingress and exposure to the elements the upper course of brickwork has become loose. The upper sections of the brickwork also need to be replaced and re-pointed.

It is vital that Rotherham Heritage Services progresses this work and meetings have taken place with the Conservation Architect, Paul Hewitt and Neil Redfern from English Heritage to establish how the work should be progressed.

Due to the nature of the work that needs to be undertaken, it is essential it takes place as soon as possible on health and safety grounds and before the weather deteriorates.

Heritage Services have worked with the Conservation Architect, Paul Hewitt in the past on several projects including the refurbishment of Clifton Park Museum and the restoration of Boston Castle, which have been very successful and his work has been exemplary. It is therefore recommended that the contract for this work be awarded to Paul Hewitt, conservation architect.

## **8. Finance**

A total of £47,194 had been previously approved from the capital expenditure programme to carry out this essential health and safety work and is still committed to this work.

## **9. Risks and Uncertainties**

If this work is not undertaken, it will pose a serious health and safety risk to nearby local residents, as well as visitors to the site and will continue to further deteriorate. Rotherham Council would be liable.

If the work is not overseen by the Conservation Architect, it is likely that the Council would breach the relevant legislation with regard to the Cone's grade 1 listed status as well as an Ancient Monument. English Heritage would also not allow the work to progress unless the Conservation Architect is involved.

Rotherham Council's reputation may also be damaged if the work is not undertaken and be criticised for not preserving this significant structure.

## **10. Policy and Performance Agenda Implications**

This contributes to the corporate target of 'Helping to create safe and healthy communities' and in particular with regard to 'People feel safe and happy where they live'. It also contributes to the outcome that 'People enjoy parks, green spaces, sport, leisure and cultural activities'.

## **11. Background Papers and Consultation**

Consultation has taken place since 2008 internally with colleagues in Asset Management, Neighbourhoods and Adult Services, as well as Resources (Finance). Externally, consultation has taken place with English Heritage, Paul Hewitt and members of the public living in the sheltered housing scheme.

**Contact Name:** Lisa Broadest, Manager, Heritage Services  
Tel: (01709) 336623. Email: [lisa.broadest@rotherham.gov.uk](mailto:lisa.broadest@rotherham.gov.uk)